

To all Trades,

We are writing to update you about the current situation with regards to the COVID-19 virus.

Advanced Buildings responsibilities include the health and safety of our staff, workers, contractors and our clients.

Advanced Buildings is now requiring our staff who are out in the field to wear Bolle Sphere face shields at all appointments and to use disposable gloves. They are to undertake a specific risk assessment in regard to the virus before entering any premises.

We request our trades follow our lead in keeping not only yourselves from contracting and spreading the virus but also the health and wellbeing of our clients and the general public.

Please see below details of suppliers of Bolle Sphere face shield should you wish to acquire some for your own field staff.

In line with current recommendations from the World Health Organisation, we would like you to promote positive hygiene practices:

- Wash your hands frequently with soap and water or use anti-bacterial hand sanitiser
- Wash your hands after coughing or sneezing, when caring for the sick, before, during and after preparing food, before eating, after toilet use, when hands are visibly dirty
- Sanitise hands after opening door handles, elevators or staircase handrails, shopping trolleys or shopping baskets, cash handling
- Keep a minimum distance of 1-1.5 metre between yourself and others, especially if they are coughing or sneezing
- Try and refrain from physical contact, this includes the shaking of hands
- Cover your mouth and nose with your bent elbow or tissue when you cough or sneeze
- Ensure work vehicles and tools are regularly sanitised

Under the advice of the Government, if you have travelled overseas you are required to self-isolate for 14days. Please note, when booking appointments our teams ask the clients the same questions in regard to travel and/or any contact with someone who may have the virus. Both estimators and supervisors will undertake a risk assessment before entering any premises. If we find the premises unsafe to enter due to COVID-19, the appointment will be rescheduled.

If one of your team members receive a positive result for Covid-19 you must advise Advanced Buildings Supervisor immediately.

COVID-19 can cause symptoms similar to the flu, including fever, cough, sore throat, tiredness or shortness of breath.

Most people who are infected experience mild to moderate symptoms from which they fully recover. However, some people develop more serious illness with pneumonia and other

complications. People at increased risk of serious illness include the elderly and those with chronic medical conditions (e.g. diabetes, heart and lung disease) or a weakened immune system.

Kind Regards
Hylton Conradie
General Manager Advanced Buildings QLD

References:
Bolle High Impact Sphere Head Gear and Clear Visor.
Disposable Gloves box of 100

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